

**MINUTES OF THE MEETING**  
University Research Committee  
PhD Programme



NO.	PhD/01/May/2022
DATE:	19 <sup>th</sup> May 2022

VENUE:	Vice Chancellor Room
TIME	6:00 PM ONWARDS

www.woxsen.edu.in

**Members Present**

Dr. Krishna Chalam, Vice Chancellor  
Dr. Bhanu Sree Reddy, Dean-School of Business  
Dr. Kiran Kumar Ravulakollu, Dean- School of Technology  
Dr. P. Swami Sairam, Chair- PhD Programme

**Leave of Absence was given to:**

Dr. Adity Saxena, Dean-School of Arts and Design  
Prof. Abhijit Shirodkar, Dean- School of Architecture and Planning  
Dr. Samala Nagaraj, Chair- Centre for Interdisciplinary Research

The points discussed and decision taken thereof are as enumerated below:

Dr. P. Swami Sairam, presented the existing PhD program policy and operating guidelines being followed at the university to the committee.

Following addition were suggested to be incorporated into the policy

▪ **Coursework:**

Coursework of PhD scholars to have 4 credit courses consisting of

- Research Methodology (Mandatory) 4 credits
- School Specific Course 4 Credits
- Research topic/area specific course 4 credits
- Ethics and Plagiarism 0 Credits

- MOOCs courses (if opted ) shall be minimum of 56 hours of duration to be accounted as 4 credit course
- A full time scholar will be given 1 year of time to clear their course work, post which they will have to place an appeal for an extension of 6 months to the URC.
- A part time scholar will be given 1.5 year of time to clear their course work, post which they will have to place an appeal for an extension of 6 months to the URC.

- The composition of Doctoral Research Committee (DRC) for scholar should contain maximum of 3 members comprising of 2 subject matter experts from the school and 1 subject matter expert from the other school within the university/outside the university, excluding the supervisor
- Full time Doctoral scholars shall be officially assigned with a maximum of 8 hours/week academic workload, in addition to the administrative workload as deemed fit by the Dean of the School.

▪ **Research Proposal:**

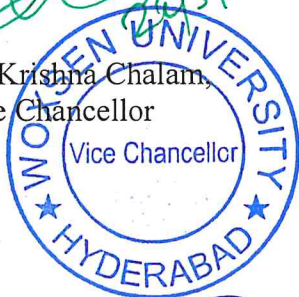
- URC will define and communicate the dates well in advance for the SRC meeting which shall be conducted twice in a semester
- A scholar must have achieved minimum of 8 credits in the coursework to be eligible to present his/her research proposal to the SRC committee

- A scholar whose research proposal is rejected by the SRC will be given min 3 months and maximum 9 months of time to reappear before the SRC
- SRC will constitute of maximum of 2 external examiners out of the university

**Approved By:**

*[Handwritten signature in green ink]*  
20/5/2022

Dr. Krishna Chalam,  
Vice Chancellor



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20/5/22

Dr. Bhanu Sree Reddy,  
Dean-School of Business

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20/5/22

Dr. Kiran Kumar Ravulakollu,  
Dean-School of Technology

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20/5/2022

Dr. P. Swami Sairam  
Chair- PhD Programme

